

## Williamstown Borough Authority Meeting Minutes

January 7, 2026

Williamstown Borough Authority met January 7, 2026 at 7:00 p.m. in Council Chambers. Board Members present were Chairman Stephen Denkovich, Vice Chairman Jack Schaeffer, Gregory Evans, Barry Crosby, Secretary Mike Keiser, Solicitor Joe Kerwin, Representing Operations Manager Brian Thompson and Secretary Andrew Welker. Nobody was absent.

The meeting was called to order at 7:00pm. The Pledge of Allegiance to the Flag was recited. The minutes from the November 5, 2025 meeting were reviewed and approved as written.

The minutes were recorded and submitted by Secretary/Treasurer Hoover Financial Services.

**Citizens:** Zero citizens were present.

### **Old Business:**

- **Grants** – We received the grant contract for \$57,012.00 for the twelve (12) fire hydrants, but the authority would need to pay \$3,552.00 out of pocket since the price of the hydrants went up since the grant received. Jack Schaeffer moved to go forward with buying the (12) fire hydrants. Barry Crosby seconded, and the motion carried unanimously.
- **Forestry Plan** – No new updates.

**Solicitor:** No report.

**Manager's Report:** Representing Operations Manager Brian Thompson provided a written report.

**Correspondence:** None.

**Delinquent Report:** Secretary Andrew Welker provided and reviewed a report.

**Approval of Time Sheets:** Mike Keiser moved to approve employee time sheets as presented. Gregory Evans seconded, and the motion carried unanimously. Time sheets were initialed by board members.

### **New Business:**

- **Adopt 2026 Budget** – Jack Schaeffer moved to adopt the 2026 budget as presented. Mike Keiser seconded, and the motion carried unanimously.
- **2026 Meeting Dates** – Mike Keiser moved to approve the meeting dates to be held the first Wednesday of every month at 7pm in the Council Chambers. Greg Evans seconded, and the motion carried unanimously.
- **CD/PLGIT** – Jack Schaeffer moved to put \$250,000.00 into a Mid Penn Bank CD and \$70,000.00 into the water and sewer CDs. Mike Keiser seconded, and the motion carried unanimously.
- **Fencing** – The Authority is looking into quotes for fencing at the water plant.

**Classes & Training:** None.

**Bills & Payroll:** Jack Schaeffer moved to approve the payment of bills & payroll. Gregory Evans seconded, and the motion carried unanimously.

**Adjournment:** Mike Keiser moved to adjourn the meeting. Gregory Evans seconded, and the motion carried unanimously. Chairman Stephen Denkovich adjourned the meeting at 7:46pm.

**NEXT MEETING WEDNESDAY, February 4, 2026**

*"This institution is an equal opportunity provider and employer."*