

Williamstown Borough Authority Meeting Minutes

December 1, 2021

Williamstown Borough Authority met Wednesday December 1, 2021 at 7:00 p.m. in Council Chambers. Board Members present were Chairman Stephen Denkovich, Jack Schaeffer, Jr., Mark Challenger, Jr., Lee Moss, Solicitor Joseph Kerwin and Secretary Lynne Daniel. Absent was Michael Minnich. Citizen: Rikki Merwine

The meeting was called to order at 7:00pm. The Pledge of Allegiance to the Flag was recited. The minutes from the November 3rd meeting were reviewed and approved as written.

It was reported that we received (5) applications for the Sewer Operator Position. Interviews for 3 of the applicants are complete, with one is scheduled for next week.

Jack Schaeffer, Jr reported the roof project is scheduled to begin on Monday, December 13th. Engineer Robert Lynn will be onsite. They are still waiting on permits from DEP on the piping/water filter project. Paperwork is pending on the water meter grant. The budget was reviewed with very few changes other than health insurance. The difference will be moved to salaries. Steve Denkovich commented on the pending electricity increases but it was decided for now not to make any rate changes. Lee Moss made a motion to approve the 2022 budget. Mark Challenger, Jr. 2nd the motion and all were in favor.

Solicitor Kerwin distributed sample signage for review. Lee Moss made a motion to purchase (6) signs. Jack Schaeffer, Jr. 2nd the motion and all were in favor. Solicitor Kerwin asked for specific projects in the event money comes available through grants. Fencing for the water plant (approximately \$17,000), Lighting at the water plant (\$3800) and new propane heater at the water plant(\$3700), and software for the new meters (\$6200) were all suggested. Jack Schaeffer, Jr. stated he would like to get the heater, lights and software this year yet and it was recommended to apply for the fencing if money becomes available. Lee Moss made a motion to move forward with the 3 projects. Mark Challenger, Jr. 2nd the motion and all were in favor. It was reported the EMC insurance rate for consultant Tim Leshar is \$350.00 a year.

The delinquent report was reviewed and the Gonder delinquency was discussed. Shut off valves were discussed, as well as placing a lien on the property. Both Joe D'Agostino and Scott Warfel tested for respective water/sewer classes and are waiting on results.

Jack Schaeffer, Jr. made a motion to pay the bills. Mark Challenger, Jr. 2nd the motion and all were in favor. Lee Moss made a motion to adjourn the meeting. Jack Schaeffer, Jr. 2nd the motion and all were in favor.

NEXT MEETING WEDNESDAY, JANUARY 5, 2022

"This institution is an equal opportunity provider and employer."